



Higher Failsworth Primary School Governor Attendance 2023-24 Academic Year

Name of Meeting	Date	Membership	Andrew Robinson (Chair)	Samantha Forster (Head teacher)	Lynda Arthur (Staff)	Clare Duff (LA)	Caroline Black (Co-opted)	Austin Pass (Co-opted)	Mathew Robinson (Parent)	Hannah Kelly (LA)	Khadija Amin (Parent)	Kelly Bell (Parent)
AUTUMN TERM												
Headteacher Performance Management Review	20 Sep 2023	Austin Pass, Caroline Black, Samantha Forster, Eileen Arthur (School SIP)	P	P	n/a	P	P	n/a	n/a	n/a	n/a	n/a
Full Governing Body Meeting	10 Oct 2023	All governors	P	P	P	P	P	P	P	n/a	n/a	n/a
Full Governing Body Meeting	5 Dec 2023	All governors	Apols	P	P	P	P	Apols	P	n/a	P	P
Governor Day	8 Dec 2023	All governors are invited	Apols	P	P	Res	Apols	Apols	Apols	n/a	n/a	n/a
SPRING TERM												
Full Governing Body Meeting	30 Jan 2024	All governors	P	P	P	Res	P	P	Apols	P	P	P
Full Governing Body Meeting	19 Mar 2024	All governors	P	P	P	Res	P	Apols	Apols	P	Apols	P
SUMMER TERM												
Full Governing Body Meeting	14 May 2024	All governors	P	P	P	Res	P	P	Res	P	P	Apols

P – Present

Abs – Absent

Apols – Apologies

Res – Resigned

N/A – Either not a member or not required

Budget Setting	25 April 2024	Governors can attend by open invitation. This is a meeting where the LA accountant and SLT plan the budget for 2024/2025	Apols	P	Apols	Res	Apols	Apols	Res	Apols	Apols	Apols
Full Governing Body Meeting	2 July 2024	All governors	P	P	P	Res	P	P	Res	P	Abs	P

P – Present

Abs – Absent

Apols – Apologies

Res – Resigned

N/A – Either not a member or not required